

*Prices effective at time of posting and subject to change based on publisher pricing					CSB
NUMBER	COURSE NAME	BOOK TITLE	ISBN NUMBER	SOURCE	COURSE PRICE
COM-01	FUNDAMENTALS OF ENGLISH I	E-GUMPP, Module 1 Courseware Key and E-book Word/Group of Words Identifier		SAFRAN	60.00
		HEADPHONES		SENTRY	1.00
COM-02	FUNDAMENTALS OF ENGLISH II	E-GUMPP, Module II Courseware Key and E-book		SAFRAN	25.00
		E-GUMPP, Module III Courseware Key and E-book		SAFRAN	25.00
		E-GUMPP, Module IV Courseware Key and E-book			25.00
COM-03	COMPOSITION	CSB COMPOSITION STUDY GUIDE		SAFRAN	35.00
COM-04	ORAL COMMUNICATIONS	CSB ORAL COMMUNICATION STUDY GUIDE		SAFRAN	4.00
COM-05	WRITING FOR BUSINESS	CSB COMPOSITION STUDY GUIDE		SAFRAN	35.00
GO-01, 03, 05	KEYBOARDING I	KEYBOARDING AND WORD PROC ESS W/PRO DELUXE CORTEZ PETERS DRILLS W/ HOME SFTWRE	9781111488239 9780073010946	CENGAGE GLENCOE	137.00 108.00
GO-02,04,06	KEYBOARDING II	**TEXT TBD			
GO-07	KEYBD III	SKILLBUILDING: HOME STUDY	9780072956955	GLENCOE	114.00
GO-08	KEYBD IV	NO BOOK			0.00
GO-09	RECORDS CONTROL MGMT	INTENSIVE RECORDS MGMT 5TH ED	9780538729734	CENGAGE	100.00
GO-10	GENL OFFICE PROCEDURES	NO BOOK			0.00
LEG-01	FUND OF LEGAL ASSISTING	LEGAL TERMINOLOGY W/FLASH CARDS ABA MODEL GUIDELINES FOR PARALEGAL SERV	9781418039806 1-59031-388-7	CENGAGE ABA	160.00 12.00
LEG-02	LEGAL TERMINOLOGY	LEGAL TERMINOLOGY W/FLASH CARDS ABA MODEL GUIDELINES FOR PARALEGAL SERV	1418039806 1-59031-388-7	CENGAGE ABA	152.00 12.00
LEG-03	LEGAL TRANS I	LEGAL TRANSCRIPTION	9780763837426	PARADIGM	84.00
LEG-04	LEGAL TRANS II	LEGAL TRANSCRIPTION	9780763837426	PARADIGM	84.00
LEG-05	CONTRACTS	ESSENTIALS OF BUSINESS LAW	9780073377056	GLENCOE	80.00
LEG-06	BUSINESS LAW	ESSENTIALS OF BUSINESS LAW	9780073377056	GLENCOE	80.00

*Prices effective at time of posting and subject to change based on publisher pricing					CSB
NUMBER	COURSE NAME	BOOK TITLE	ISBN NUMBER	SOURCE	COURSE PRICE
LEG-07	ADMINISTRATIVE LAW	BASIC ADMINISTRATIVE LAW FOR PARALEGALS	9780735577732	ASPEN	107.00
LEG-08	CIVIL LITIGATION	CIVIL LITIGATION 5th ED	9781428318397	CENGAGE	167.00
LEG-09	CRIMINAL LAW	CRIMINAL LAW & PROCEDURE	9781428317413	CENGAGE	148.00
LEG-10	FAMILY LAW	FAMILY LAW: THE ESSENTIALS	9781401848279	CENGAGE	130.00
LEG-11	WILLS TRUSTS & ESTATES	WILL TRUSTS & ESTATES	978-0-13-506399-X	PEARSON	111.00
LEG-12	TORTS	ESSENTIALS OF TORTS 3RD ED	9781401879648	CENGAGE	153.00
LEG-13	REAL ESTATE	REAL ESTATE & PROPERTY LAW FOR PARALEGALS	9780735569447	ASPEN	107.00
LEG-14	LEGAL RESEARCH/WRITING I	THE LEGAL RESEARCH & WRITING HANDBOOK 6th Ed	978-0-7355-07890	ASPEN	124.00
		LEGAL RESEARCH & WRITING EXERCISES	978-0-7355-07920	ASPEN	36.00
		THE BLUEBOOK-UNIFORM SYS OF CITATIONS	ONLINE	HARVARD	29.00
MED-01.1	MEDICAL TERM	BASIC MEDICAL LANGUAGE	9780323052863	ELSEVIER	42.00
		MOSBY MEDICAL DICTIONARY	978-0-323-04937-5	ELSEVIER	38.00
MED-02.1	MEDICAL TRANS I	ESSENTIALS OF MEDICAL TRANSCRIPTION	9781416055808	ELSEVIER	78.00
MED-04	MEDICAL TRANS IV	to be determined			
MED-06	MEDICAL RECKEP PROC	COMPUTERS IN THE MEDICAL OFFICE	9780073374604	GLENCOE	133.00
MED-07.1	BODY STRUCTURE & FUNCTION	HUMAN BODY IN HEALTH & ILLNESS	9781416068426	ELSEVIER	49.00
		HUMAN BODY IN HEALTH & ILL STDY GD	9781437708585	ELSEVIER	27.00
MED-07.2	ESSENTIALS OF ANATOMY & PHYS	HUMAN BODY IN HEALTH & ILLNESS	9781416068426	ELSEVIER	49.00
		HUMAN BODY IN HEALTH & ILL STDY GD	9781437708585	ELSEVIER	27.00
MED-07.3	ELEMENTS OF ANATOMY & PHYS	HUMAN BODY IN HEALTH & ILLNESS	9781416068426	ELSEVIER	49.00
		HUMAN BODY IN HEALTH & ILL STDY GD	9781437708585	ELSEVIER	27.00
MED-07.4	PRINCIPLES OF ANATOMY & PHYS	HUMAN BODY IN HEALTH & ILLNESS	9781416068426	ELSEVIER	49.00
		HUMAN BODY IN HEALTH & ILL STDY GD	9781437708585	ELSEVIER	27.00

*Prices effective at time of posting and subject to change based on publisher pricing					CSB
NUMBER	COURSE NAME	BOOK TITLE	ISBN NUMBER	SOURCE	COURSE PRICE
MED-08.1	CPT CODING	STEP BY STEP, ICD-9, CPT CODING BUNDLE 2012	9781455724710	ELSEVIER	297.00
MED-08.2	ICD-9-CM CODING	STEP BY STEP, ICD-9, CPT CODING BUNDLE 2012	9781455724710	ELSEVIER	297.00
MED-08.3	ADVANCED CODING	THE NEXT STEP: ADVANCED MEDICAL CODING	97814377-1668-9	ELSEVIER	71.00
MED-09	ESSENTIALS OF PHARMACOLOGY	FOCUS ON PHARMACOLOGY	9780131716421	PEARSON	75.00
MED-10	LAW & ETHICS FOR HLTH OCC	LAW & ETHICS FOR MED CAREERS	978-0-07-340206-2	GLENCOE	90.00
MED-11	MEDICAL INSURANCE PROC	INSURANCE HANDBOOK FOR MED OFFICE	978-1-4377-01319	ELSEVIER	106.00
MED-12.1	HEALTH CARE PRINCIPLES	ESS OF HUMAN DISEASES & CONDITIONS	9781416047148	ELSEVIER	59.00
		ESS OF HUMAN DISEASES & CONDITIONS WKBK	9781416047155	ELSEVIER	29.00
MED-12.2	DISEASES & DISORDERS	ESS OF HUMAN DISEASES & CONDITIONS	9781416047148	ELSEVIER	59.00
		ESS OF HUMAN DISEASES & CONDITIONS WKBK	9781416047155	ELSEVIER	29.00
MED-13	EXAMINING ROOM PROCEDURES	CLINICAL PROC FOR MED ASST - 8TH ED	9781437719994	ELSEVIER	100.00
MED-14	CLINICAL LAB PROCEDURES	CLINICAL PROC FOR MED ASST - 8TH ED	9781437719994	ELSEVIER	100.00
MED-15	UNDERSTANDING HEALTH INS	INSURANCE HANDBOOK FOR MED OFFICE	978-1-4377-01319	ELSEVIER	106.00
		CASE STUDIES FOR THE MEDICAL OFFICE	978-0-0733-74895	GLENCOE	61.00
MED-16	HEALTH INSURANCE PROCESSES	INSURANCE HANDBOOK FOR MED OFFICE	978-1-4377-01319	ELSEVIER	106.00
MED-17	HEALTH UNIT COORDINATE PROC	HEALTH UNIT COORDINATING	978-1-4160-4172-6	ELSEVIER	63.00
		HEALTH UNIT COORDINATING SKILLS PRACTICE MANUAL	978-1-4160-5208-1	ELSEVIER	33.00
MGT-01	PRINCIPLES OF SUPERVISION	SUPERVISION TODAY 6TH EDITION	978-0-13-715348-0	PEARSON	149.00
MGT-02	PRINCIPLES OF MANAGEMENT	SUPERVISION TODAY 6TH EDITION	978-0-13-715348-0	PEARSON	149.00
MGT-04	SMALL BUSINESS MGMT	ENTREPRENEURSHIP, STARTING & OPERATING A SMALL BU	9780132366007	PEARSON	142.00
MGT-05	PRINCIPLES OF MARKETING	MARKETING ESSENTIALS 2006	978-0-07-861257-8	GLENCOE	82.00

*Prices effective at time of posting and subject to change based on publisher pricing					CSB
NUMBER	COURSE NAME	BOOK TITLE	ISBN NUMBER	SOURCE	COURSE PRICE
		MARKETING ESSENTIALS ACTIVITY WKBK	978-0-07-868915-5	GLENCOE	19.00
MGT-06	HUMAN RESOURCE MANAGEMENT	A FRAMEWORK FOR HUMAN RESOURCE MGT	9780136041535	PEARSON	138.00
MIC-01.1	COMPUTER LITERACY/OPERATIONS	COMP LIT BASICS: A GUIDE TO IC3 3RD ED BUNDLE USB FLASH DRIVE	9781133615712	CENGAGE QUILL	132.00 11.00
MIC-02.1	SOFTWARE APPLICATIONS I	MICROSOFT WORD 2010 COMPLETE/SAMS 2010 BUNDLE	9780495963288	CENGAGE	112.00
MIC-03.1	SOFTWARE APPLICATIONS II	MICROSOFT EXCEL 2010 COMPLETE	9780538750059	CENGAGE	88.00
MIC-04	ADVANCED SOFTWARE APPS I	MICROSOFT OFFICE 2007: ADVANCED CONCEPTS AND TECHNIQUES	9781418843335	CENGAGE	156.00
MIC-06	ADVANCED SOFTWARE APPS III	MS OFFICE POST ADVANCE CONCEPTS/TECHNIQUES	9781418843342	CENGAGE	145.00
MIC-07	BASIC INTERNET PROGRAMMING	HTML & JAVA SCRIPT BASICS 4TH ED	9780538742351	CENGAGE	72.00
MIC-08	INTERNET FUNDAMENTALS	DISCOVERING THE INTERNET:COMPLETE GUIDE	9781-4390-7967-6	CENGAGE	94.00
MIC-09	DESKTOP PUBLISHING I	ADOBE PHOTOSHOP CS3: COMPREHENSIVE CONCPPTS & TECHNIQUES	9781423912385	CENGAGE	114.00
MIC-11	DESKTOP PUBLISHING III	MS PUBLISHER 2007 COMPLETE CONCEPTS	9781418843496	CENGAGE	88.00
MIC-12	SOFTWARE CERTIFICATION REV I	MS OUTLOOK 2007: A PROFESSIONAL APPROACH	978-0-07-337350-8	GLENCOE	65.00
MIC-13	SOFTWARE CERTIFICATION REV II	ADOBE ILLUSTRATOR CS3 REVEALED	9781418843496	CENGAGE	79.00
MIC-14	SOFTWARE CERTIFICATION REV III	to be determined			
MIC-15	SOFTWARE CERTIFICATION REV IV	to be determined			
MIC-16	TECHNICAL SOFTWARE SUPPORT	A+ ESSENTIALS 09 BINDER	978-1-9350-8035-0	TESTOUT CSB	107.00 11.00
MIC-17	TECHNICAL HARDWARE SUPPORT	A+ PRACTICAL APPLICATION 09 BINDER	978-1-9350-8036-7	TESTOUT CSB	107.00 11.00
MIC-18	INTRODUCTION TO WEB DESIGN	ADOBE DREAMWEAVER CS3	978-1-4239-1242-2	CENGAGE	113.00
MIC-19	FUNDAMENTALS OF WEB DESIGN	NEW PERSPECTIVES ON ADOBE FLASH CS3	9781423925392	CENGAGE	108.00
MIC-20	LAN SERVER BASICS	WINDOWS SERVER 2008 SERVER ADMINISTRATOR	978-1-9350-8026-8	TESTOUT	107.00

*Prices effective at time of posting and subject to change based on publisher pricing					CSB
NUMBER	COURSE NAME	BOOK TITLE	ISBN NUMBER	SOURCE	COURSE PRICE
		BINDER		CSB	11.00
MIC-21	INTERNETWORKING I	NETWORKING FOR HOME AND SMALL BUSINESS, CCNA	978-1-5871-3209-4	PEARSON	81.00
MIC-22	INTERNETWORKING II	WRKG AT SMALL TO MED BUSINESS	978-1-5871-3210-0	PEARSON	81.00
MIC-23	INTERNETWORKING III	INTRODUCING ROUTING & SWITCHING IN THE ENTERP	978-1-58713-211-7	PEARSON	81.00
MIC-24	INTERNETWORKING IV	DESIGNING AND SUPPORTING COMPUTER NETWRKS	978-1-58713-212-5	PEARSON	81.00
MIC-25	INTERNETWORKING PROJECT PORT	CCNA	9781935080008	TESTOUT	107.00
		BINDER		CSB	11.00
MIC-26	WEB PROJECT PORTFOLIO	THE WEB COLLECTION REVEALED	9781428319653	CENGAGE	92.00
NUM-01	BASIC BUS MATH USING CALC	CALCULATOR T EXT-WORKBOOK VOL 1	SAF-CALCWKBK-I	SAFRAN	25.00
NUM-02	INTERMEDIATE BUS MATH W/CALC	CALCULATOR TEXT-WORKBOOK, VOL 1	SAF-CALCWKBK-I	SAFRAN	25.00
NUM-03	ADVANCED CALC OPERATIONS	CALCULATOR TEXT-WORKBOOK, VOL 2	SAF-CALCWKBK-II	SAFRAN	15.00
NUM-04	PRINCIPLES OF ACCOUNTING I	COLLEGE ACCTG TEXT CH 1-13	9780077430627	GLENCOE	104.00
		STDY GD/WKG PAPERS 1-13	9780077430573	GLENCOE	64.00
		CALCULATOR		MONROE	6.00
NUM-04	PRINCIPLES OF ACCOUNTING I	COLLEGE ACCTG TEXT CH 1-30	9780078025273	GLENCOE	167.00
		STDY GD/WKG PAPERS 1-30	9780077430580	GLENCOE	64.00
		CALCULATOR	KXC01S 240ZR	MONROE	6.00
NUM-05	PRINCIPLES OF ACCOUNTING II			CENGAGE	N/A

*Prices effective at time of posting and subject to change based on publisher pricing					CSB
NUMBER	COURSE NAME	BOOK TITLE	ISBN NUMBER	SOURCE	COURSE PRICE
NUM-06	PRINCIPLES OF ACCOUNTING III			CENGAGE	N/A
NUM-07	PRINCIPLES OF ACCOUNTING IV				
NUM-08	PRINCIPLES OF ACCOUNTING V	HOME TEAM ADVANTAGE PRACTICE	9780073196855	GLENCOE	64.00
NUM-09	PRINCIPLES OF ACCOUNTING VI				
NUM-10	COMPUTERIZED GENL LEDGER I	QUICK BOOKS PRO 2011	9780763843960	PARADIGM	115.00
NUM-12	PAYROLL PREPARATION	PAYROLL ACCOUNTING 2012	9781111970994	CENGAGE	166.00
NUM-13	INCOME TAX PREPARATION I	INCOME TAX FUNDAMENTALS 2012 30TH ED	978-1111529192	CENGAGE	157.00
NUM-15	PRINCIPLES OF COST ACCOUNTING	FUNDAMENTALS OF COST ACCOUNTING	9780073527116	GLENCOE	209.00
NUM-16	ACCTG FOR NON-PROFIT ORGAN	INTRO INTO GVMT AND NFP ACCT	978-0-13-236635-9	PEARSON	192.00
NUM-17	INTERMEDIATE ACCOUNTING I	INTERMEDIATE ACCOUNTING 17TH ED	9780324592375	CENGAGE	256.00
NUM-20	ACCTG INFO SYSTEMS I	COMPUTERIZED ACCOUNTING FOR PEACHTREE 2010	9780763837952	PARADIGM	102.00
NUM-21	ACCTG INFO SYSTEMS II	COMPUTERIZED ACCOUNTING FOR PEACHTREE 2010	9780763837952	PARADIGM	102.00
PD-01	SELF-AWARENESS	SELF AWARENESS FOLDER	SAF-SELFAWARE	SAFRAN	4.00
PD-02	JOB SEARCH PREPARATION	THE JOB HUNTING HANDBOOK	0-940712-79-2	HALSTROM	4.00
PD-03	INTERNSHIP				
PD-04	PERSONAL FINANCE	FOCUS ON PERSONAL FINANCE	9780073382425	GLENCOE	127.00
PD-05	PORTFOLIO DEVELOPMENT	BINDER			11.00
		PRESENTATION BOOK		QUILL	7.00
PD-06.1	PERSONAL & STUDY SKILLS DEVELOPM	CSB STUDENT HANDBOOK	SAF-ADMIN	SAFRAN	0.00
		HANDOUTS	SAF-ADMIN	SAFRAN	0.00
PD-08	FINANCIAL LITERACY	INFORMATION HANDOUTS			4.00
		EXPANDING WALLET		STAPLES	3.00